

Ansonia District Data Team Minutes

October 8, 2009

Meeting began promptly at 8:45.

Team members present:

Carol Merlone	Diane Conway
Kathie Gabrielson	Fran Adjei
Michele Fraher	Christine Davis
Terri Goldson	Larry DiPalma
Sue McKernan	Betty Tuccio
Lyn Le	Laura Lane
Renee Efthymiou	Angelina Coughlin
Lynn Bennett-Wallick	Joe Dobbins
Diana Brancato	

SDE Consultants/Executive Coaches present:

James Mitchell
Patty Foley
Heather Levitt Doucette
John Mudry

Review of Agenda and District Norms

Minute Taker- Larry DiPalma

Time Keeper- Kathy Carey

- Celebrations:

*AMS: Collaborative spirit: Teams are focused and willing to share

*IRC's are using a co-teaching model to support staff

*AHS: Faculty recognizes areas of need and is seeking supports.

Neil Cohen is providing positive feedback to teams.

Math Department has completed the 5 step process.

*Kathie: Completed hiring for 2009-2010!

*Diane: SRBI has been "kicked off" at Mead and Prendergast.

*Fran: Templates for instructional plans and student recording have been established.

*Terri: Culture of shared leadership has been established and is a cause for celebration.

- **District Improvement Plan**

- *The DIP has been approved by the Board!
- *A glossary of terms will be provided for the general public.
- *A concern was raised that we have no identified Gifted and/or Talented students.
- *Process will be determined to identify Gifted and/or Talented students.
- *Tier 1 goals will not be changed in regards to the specific identification of groups.
- *Math area: place 100% as the percentage.
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Closer Look At Reading: the 5 Step Process

- *Revisited our Reading “Treasure Hunt” for K-10 and SPED students.
- *Focus: Task 4: Strategies:

What needs to happen in the Classroom?

Small Group Instruction: Towards The Gradual Release Model;
Explicit Small Group Instruction;
Independent Reading

- *High School: Writing Conferences to incorporate the independent

What needs to happen at the School Level:

- *Modeling and PD for explicit reading instruction across the curriculum in K-12 classrooms
- *Administrator will meet with staff (Fran as a consultant/resource) to determine the appropriate strategy based on student needs.
- *Provide time for training and the use of a “co-teaching” situation.
- *Provide release time for teachers to observe peers.
- *Monitoring of strategies and the Gradual Release Model through lesson plans and walkthroughs
- *Building of internal capacity at each building is a must!
- *Strategies modeled to a group of teachers as opposed to individual classroom modeling

What needs to happen at the District Level?

***Increase Parent involvement as the focus:**

- *Parent liaison will look into a program that empowers parents to be advocates for their children and get parents involved in our schools.

- **Results Indicators: Small Group Explicit Instruction:**
- *Fran and IRC's will provide grade level training sessions
- * Principals will monitor by using walkthrough process
- *Principals will monitor lesson plans
- **Results Indicators: Parent Involvement:**
- *Parent liaison will attend training
- *A committee of parents will be established
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- **SDE Walkthrough Protocol: Next Steps:**
- *Quick easy tool to see implementation of curriculum
- *We as a district must decide what the next steps are
- *Based on the alignment of curriculum to GLEs
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PRINCIPAL UPDATES ON DATA TEAMS:

BDT:

- *Set norms
- *Looked at 2009CMT results to "drill down data"
- *Looked at DIP to get focus

IDT:

- *IDT is where the action is
- *Meeting student needs at each level: Identifying strategies
- *All teams are up and running
- *Pre-K is beginning to collect data
- *Teachers using YES and Marzano strategies: Celebration
- *Challenges: How do principals monitor data teams?
 - Instructional time loss
 - Have a system in place to predict the results
 - Calibration of scoring
 - Analyzing strengths and challenges by referring to actual student work
 - Consistent use of rubrics for scoring
 - Implementation of Student Reflection piece

Benchmarks:

*Extended into November

*Support for teachers and students in the process

NEXT MEETING –November 12, 2009, 8:30-11:45 at Ansonia High School

Next Steps:

***Debrief the November PD**

***Revisit the Walkthrough Protocol**

***Revisit Action Steps and Results Indicators**

***School Improvement Plans**

Meeting adjourned at 11:35.