

District Data Team Minutes: State Monitoring Visit June 10, 2010

Meeting began at: 9 am

- **Warm-up**
 - **Approve 5-13-10 minutes.**
 - The team approved the minutes informally through discussion
 - **Revisit DDT norms**
 - **Preview agenda and outcomes**
 - Diane reviewed the agenda for today's meeting.

- **CELEBRATE THE YEAR'S ACCOMPLISHMENTS!**
 - John Mudry spoke on behalf of the Executive Coaches to thank and present flowers to Carol, Diane and Fran Adjei for all of their hard work this year.
 - Laura Lane thanked Diane and the committee for all of their hard work and dedication to move Ansonia forward
 - Diane introduced Joe Apicella as the new Assistant Principal for Prendergast
 - Larry added that he felt the restructuring process had benefited the district and is looking forward to having Joe Apicella at Prendergast
 - Dr. Mitchell concurred with the previous accolades and shared that he uses Ansonia as an example to other districts.
 - Kathie Gabrielson celebrated that the Department of Special Services attaining Meets Requirements on the Annual Performance Reports
 - Joyce Seccombe thanked the administration on behalf of the Teacher's Union for working together to keep union issues at bay.
 - Carol Merlone thanked Diane for all of her hard work and dedication to push Ansonia forward.
 - Terri thanked John Mudry for all of his hard work and support over the past two years.
 - Fran Adjei celebrated the writing portfolio project which will follow students from one year to the next.
 - Larry celebrated Lyn Le for helping to pull data together.

- **District Improvement Plan**
 - **Overview DIP highlights/priorities for 2009-2010.**
 - Diane reviewed the table of adult outcomes for the DIP that she handed out last month as she had made some changes to it (all bolded outcomes listed in the table have been accomplished). Diane stated that while we have accomplished many of our goals, we have also surpassed some of them.
 - Highlights included:
 - Development of performance tasks
 - Development of new Language Arts and Math curriculum
 - Development of K-8 Science curriculum has been started
 - Purchase of Discovery Streaming (web based) for videos
 - Training of K-6 teachers by Jackie Chorney in guided reading and running records
 - An action plan will be written for the SRBI Task Force for next year
 - Benchmark Assessments will be developed based on our curriculum over the summer by APS Teachers
 - Video taping of teachers doing lessons is ongoing
 - Collegial visits are taking place
 - There are no funds for a Math Coordinator
 - **Discuss unexpected impacts on implementation of plan.**

- **Status of 3-Tired Accountability System**

- **District Data Team:**
 - **Complete end-of-year rubric together.**
See attached completed rubric
- **School and Instructional Data Teams: Report on SDT and IDTs using the School Data Team report form:**
See attached reports from each school principal
 - **Effectiveness of SDT and IDTs**
 - **Data in support of LA and math DIP goals**
 - **End-of-year rubric evals. by facilitators**
- **School Improvement Plans:**
 - **Goals**
 - Lynn reported that AMS has completed their SIP and turned it in to Diane at the meeting
 - Sue reported that AHS has completed their SIP and turned it in to Diane at the meeting
 - Larry reported that Prendergast has completed their SIP and turned it in to Diane at the meeting
 - Terri reported that Mead has completed their SIP and turned it in to Diane at the meeting
 - **Alignment to DIP**
See attached School Improvement Plans

- **Interim Student Outcomes**

- **Examine annual DIBELS and DRA2 data**
 - See attached table of data for Kindergarten Dibels results
 - LNF = Letter naming fluency
 - ISF = Initial sound fluency
 - PSF = Phonemic segmentation fluency
 - NWF = Nonsense word fluency
 - Data did not demonstrate increases in LNF from winter to May administration for free/reduced and non-free/reduced
 - Total number of free/reduced students assessed decreased by 2 from winter administration to the May administration
 - Total number of non-free/reduced students assessed increased by 1 from winter administration to the May administration
 - Total number of substantially deficient free/reduced students increased by 1 from winter to May administration
 - Total number of substantially deficient non-free/reduced students increased by 2 from winter to May administration
 - Fran indicated that she and Diane are looking for universal assessments that can be used with all students.
 - See attached table of data for grades 1-6 DRA2 result
 - Overall gap for all grade levels decreased from 38.2% in January to 26.53% in May
 - **Fran will supply statement regarding the validity of the data distributed at this meeting for DRA2**
 - Pat Foley from SDE stated that we should consider completing an assessment matrix that delineates what assessments are given when, to whom and for what purpose.
 - Concerns were expressed regarding the validity of results from different assessments that are being used to determine progress in individual students.
 - Conversation will be concluded in a smaller group of participants at a later date.

- **Determine process for analysis and reporting of May benchmark data**
 - Was not presented at this meeting due to time constraints
- **Interim Adult Outcomes:** Diane presented data on this area. Details/specifics can be found in her report.
 - **Curriculum: Sample LA and math Performance Tasks**
 - **Instruction: Walkthrough Tally, Lesson Plan Tallies**
 - Gradual Release Model can not be seen through a walkthrough; credit was given for one piece
 - In some classes, more than 1 strategy was seen
 - Some overlap between non-fiction writing and summarizing/note taking
 - Taking a CFA or any test is not independent practice
 - Data was representative of the month of April which included a 3 day weekend and a week on vacation – not a full month’s data.
 - Specific focus of walkthroughs should be made clear by central office to school administrators so that more accurate data can be taken.
 - Suggestion for walkthroughs for next year is develop a system of calibrating between buildings what data is being collected and reported.
 - Larry suggested another form be developed to standardize walkthrough data collection.
 - Lesson plan data from Mead and Prendergast were reviewed.
 - Different forms were used; the same form should be used to report this data from each school.
 - AMS and AHS data was reviewed orally.
 - Only one of 26 teachers at AMS was not using one of the ETS that were being reported.
 - **Data Teams: above**
 - **Baseline Data for Adult Outcomes: Not reviewed or presented at this meeting due to time constraints**
- **Next Steps**
 - **Reflection: Share thoughts/suggestions for next steps.**
 - Develop a matrix for assessments that delineates time they are given, to whom, by whom, and for what purpose
 - Plan a process/timetable for quantitative data of walkthroughs and lesson plans
 - All rubric areas that received a “not met” rating in the evaluation of District data teams need to be addressed and completed.
 - Subcommittees need to be added to the DDT Agenda for reporting purposes
 - **Communication: Clarify what needs to be shared with School Data Teams, staff, BOE, parents, community.**
 - **Outline next meeting’s agenda.**
 - **Next year’s meeting dates (Tentative):**

• September 16	October 14	November 18
• December 16	January 13	February 17
• March 17	April 14	May 12
• June 9		