

## Students

### Assignment of Home-Schooled and Other District Students

Placement of resident K-8 grade home-schooled students who seek to attend the Ansonia schools will be determined by the Principal who shall consult with members of the professional staff to the extent appropriate. The Principal may direct that a test or tests be administered to help determine grade level. In addition, the Principal is authorized to collect from parents/guardians samples of coursework as he/she deems necessary in order to make the determination that the requisite academic standards have been met. If a meeting is requested by the principal for the parents/guardians to meet with the principal and/or appropriate educational personnel to discuss the curriculum taught while the student was home-schooled, the parents/guardians shall attend such meeting prior to the student re-entering the Ansonia schools. The decision of the Principal may be appealed to the Superintendent. The Superintendent's decision will be final.

A home-schooled student seeking admission to an Ansonia school must meet all residency, age, health examination, immunization and other eligibility prerequisites as mandated by State law and regulations.

Resident 9-12 grade home-schooled students who seek to attend school in Ansonia must be tested by an appropriate guidance counselor/teacher/department chairperson/etc., to determine grade, course, and/or course level placement. The Principal or his/her designee shall determine placement after consultation with the parent/guardians, guidance personnel, or involved staff members. Criteria for placement shall include past educational experience and successful performance and/or examination at the level of initial assignment. Grades earned during home-schooling shall not be used in determining grade point average, National Honor Society Membership, or valedictorian/salutatorian honors.

A previously home-schooled high school level student may be awarded credits towards high school graduation by demonstrating mastery of the course outcomes by:

- Passing a performance instrument or test administered by the respective department. The standards for designing and passing the performance instrument shall be set sufficiently high to ensure credits earned by such means shall be equivalent to those offered by Ansonia in the framework of the Carnegie unit. Commercially available instruments may be used if they adequately cover course objectives. Credit for such classes shall be awarded only on a pass/fail basis.
- Providing portfolio/work sample evidence which demonstrates equivalent knowledge or skill;
- Providing documentation of prior learning activities or experiences (e.g., certification of training, hours of instruction, letters, etc.); and/or
- Successfully passing an appropriate examination;

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**Assignment of Home-Schooled and Other District Students** (continued)

Credit approval shall be granted when the student has demonstrated by clear and convincing evidence that he/she has achieved the same level of knowledge or skill as would have been accomplished by successful completion of the Ansonia's course(s) for which credit has been requested.

(cf.5111 - Admission)

(cf.5122 - Assigning Students to a Teacher and Classes in Grades K-12)

(cf.5123 - Promotion/Retention)

(cf.6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

10-221(b) Boards of education prescribe rules

Policy adopted: April 5, 2006

ANSONIA PUBLIC SCHOOLS  
Ansonia, Connecticut

## **Students**

### **Assignment of Home-Schooled and Other District Students**

When a student enters the Ansonia Public Schools from home-schooled instruction, Ansonia is required to determine the appropriate grade level and course level placement for the student. In order to make such determination, when a student seeks entry, the following procedures/guidelines shall be followed.

The Ansonia School System retains the absolute right for assignment of all students. The parent/guardian, teacher, student (when appropriate), and Principal; may meet to consider appropriate placement. The decision of the Principal may be appealed to the Superintendent. The Superintendent's decision will be final.

### **Elementary and Middle School (K-8) Students**

At the elementary and middle school levels, the grade placement shall depend upon the age of the student, physical maturity, social adjustment, previous attendance while enrolled in a public or private school, performance in relation to student learning objectives for grade level and a review of the course work completed during home instruction, as submitted by the parent/guardian as proof of achievement. This may include a portfolio of completed assignments, essays, tests, reports, or other materials. The use of placement tests, achievement tests, or other assessments as deemed necessary for evaluation, administered by school staff, shall also be appropriate in determining grade placement.

### **High School (9-12 Students)**

In addition to the above criteria, the following applies to students seeking entry from home schooling at the high school level (9-12).

- The student must qualify for admission with appropriate grade level skills and course credits.
- The Principal or designee will verify that the student is eligible to be included in school.
- Following consultation with parents/guardians, examination of student work, and the administration of standardized tests and other assessments, where appropriate, the Principal or designee will make a determination of grade or course placement. Such determination will be based upon the district official's professional judgment of (in order of priority):
  - When appropriate, the student's academic ability as documented by the results of district administered standardized achievement tests and other assessments;
  - The student's verified performance while on home-based instruction; and
  - The requests of the parent/guardian.

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### Assignment of Home-Schooled and Other District Students

#### High School (continued)

- Academic credits may be provided to the student by Ansonia provided the student demonstrates appropriate academic proficiency. Proficiency in subject areas/courses is to be determined by proficiency shown on assessments administered by the respective Department. Such assessments can consist of semester and/or year-end tests. Any dispute or question related to a proficiency determination shall be referred to the Principal. The Principal's decision shall be final.
- The number of credit(s) to be awarded will be determined by the Principal on the basis of proficiency. Satisfactory proficiency for a specific course will be given a grade of "P" for passing with no letter or numerical designation of level of proficiency.
- When a performance has been made that the student is to receive credit toward graduation for a course(s) taken while home-schooled, the letter "P" as indicated above shall be entered on the student's transcript, for pass, along with the statement, "Home-Schooled." These courses are not to be considered in the grade point average or class rank of the student.
- When performance courses such as art or music are presented for credit by a home-schooled student, the school personnel responsible for determining mastery may elect to review a portfolio of work done by the student and/or allow the student to demonstrate proficiency through a performance.
- Once the appropriate grade level has been determined, the student and his/her guidance counselor will develop a planned program of study which will enable the student to make appropriate progress toward fulfilling Ansonia's graduation requirements.
- All students must complete all courses required by state and federal statutes and Board policy.
- In order to graduate from the Ansonia High School the student must be enrolled in Ansonia in his/her twelfth (12<sup>th</sup>) grade.
- No student shall be eligible for valedictorian/salutatorian honors or for designation as an honors graduate who has not been enrolled in the Ansonia High School for at least two years preceding high school graduation.

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**Assignment of Home-Schooled and Other District Students** (continued)

(cf.5111 - Admission)

(cf.5122 - Assigning Student to a Teacher and Classes in Grades K012)

(cf.5123 - Promotion/Retention)

(cf.6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

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