

Ansonia District Data Team Minutes

May 13, 2010

Meeting began promptly at 8:45.

Team members present:

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| Diane Conway | |
| Kathie Gabrielson | Susan McKernan |
| Joyce Seccombe | Kathy Carey |
| Terri Goldson | Larry DiPalma |
| Laura Lane | Fran Adjei |
| Lynn Bennett-Wallick | Lyn Le |
| Kathie Gabrielson | Amy O'Brien |

SDE Consultants/Executive Coaches present:

Heather Levitt-Doucette
Patricia Foley
Jerry Auclair
John Mudry

Review of Agenda/Minutes and District Norms

Minute Taker-Amy O'Brien
Time Keeper- Kathy Carey

Celebrations:

5th Annual Data Showcase- Fran Adjei, Amy O'Brien and Michelle Fraher presented Ansonia's Curriculum- A Journey. John Mudry shared that several members in the audience shared with him they felt that Ansonia was working hard and that the team did a great job sharing the process Ansonia is going through. Lynn Bennett-Wallick presented on the second day and did a phenomenal job presenting without the use of her power point. Fran shared that Lynn gave a flawless presentation under difficult circumstances as there was a computer glitch. As a result of the two day workshop, several districts have contacted presenters in order to visit Ansonia to observe the work we are doing.

Kathie shared as a celebration that the OCR Complaint was resolved. She also shared that she went to a conference about RTI for Secondary Schools and learned that the model that was shared was almost the exact same model that AMS is currently using and is being recommended for district's to use.

Mrs. McKernan shared information about the Perkins Grant review and shared positive comments they received from the reviewers. Especially noted was the work of the Human Relations Club and the partnership with Housatonic Community College.

Mr. DiPalma shared that he attended the BOAT meeting and the celebration is that BOAT voted to add 500K to the budget as of right now. He shared that the meeting was about people hearing each other and it felt more collaborative. Lynn shared that she felt encouraged after last night's meeting and felt that Mr. Norman lead the meeting in a way that helped to open communication between the City and the BOE. Miss O'Brien shared that she thought the invitation to the BOAT and the BOA back when we began our DDT (Mr.

Norman attended the DDT and helped to write the district mission statement) may have been a critical starting point to open the lines of communication. We need to continue to invite members of BOAT and BOA to our meetings so that can continue to communicate openly and honestly to all stakeholders.

Interim Student Outcomes:

Diane shared a copy of our DIP and reviewed outcomes. DDT members discussed the accomplishments and the areas we need to still address.

Heather shared that we can change anything in the DIP that we want. The information we have this year will be our baseline data.

Data collections from the walkthroughs were discussed. We are currently using the walkthrough protocol from the state.

Next year we will choose walkthrough focus each month and report at the following month's DDT. Fran shared that the walkthrough should also be used to monitor curriculum. We need to sit together and review the walkthroughs and dedicate time for the discussion with administrators about what we are finding evidence of. We need to look at the anecdotal information (qualitative) as well.

Heather shared that we should revisit the focus areas on the walkthrough and discuss as administrators how we are looking at the indicators to make it quantitative.

Monitoring visit Quantitative Data- DT reports from principals, DT Evaluation Rubrics from facilitators, Walkthrough data, Lesson Template Data, LA and Math Performance Tasks

Diane shared that we did a great job with our adult outcomes, but we didn't write our student outcomes in a way that is measureable. Heather shared how we can adjust this to make the statements are more measureable using a table of data that we can come back to and review over time. We need to set it up in a way that we know we are getting better over time. It was the SMART goal process. Heather stated that although we have done a good job sharing student data we haven't yet set it up in a way that we can review it year after year to really show how our students are doing. Because we have continued to change the assessments we often have to start all over with new baseline data. The process will need to be started over next year.

Heather sharing of DATA: students eligible for free/red at each grade level scoring sub def on the May admin of the dra2 will DECREASE by 30% as compared to the percent of free/red eligible students overall and at each grade level 1-6 scoring sub def on the January administration of the DRA2.

We then can set the goals for the May administration of the DRA2. The table that was designed can help us to review the data over time as the DRA2 isn't going away and it is a measure we can use to see how our students are doing over time. It is a targeted way to show if we are meeting our goal over time. It could be used as an annual look at the data over time.

Shared a table we can use to monitor year after year as an example – the percent of grade 3-8 students in each sub group scoring at above proficiency on the tri-annual SDE benchmark assessments in Reading will grow at least 15% points over baseline by the 2012-13 school year.

A motion was made to adopt the use of the tables as a model to review student outcomes of the DRA2 by Kathie Gabrielson and was seconded by Fran Adjei for grades 1-6.

Diane shared we need to create a plan to evaluate and monitor curriculum. Discussion about assessments and how we are using them took place. Because the curriculum is still in process of being written and all assessments haven't been written, there is still confusion about the Harcourt assessments teachers are still using. Several teachers still use Harcourt assessments although the curriculum does not state that they are

mandated or necessary. Conversations need to be held with teachers regarding their reasons for giving these assessments and why they feel they are necessary. Do they want them? Do they need permission not to use them? It appears that the message regarding assessments is not yet clear amongst all stakeholders.

Parent and Community Involvement:

Kathy shared feedback from community events that happened across the district. She shared an overview of different events throughout the year involving parents and community.

A place for a parent resource center needs to be created. All schools need to regularly have sign in sheets for all events. Should this be a district created sign in? Can this form be the same one that is used in every building so that we can measure parent involvement across the district?

Diane suggested that a committee needs to be formed and needs to have a monthly meeting. Kathy would be the chairperson and the members would be made up of parents. Fran said ELL needs to be involved in the committee.

Diane feels we need to talk about how to increase and measure parent involvement in each building. Teacher websites are something we should begin discussing. Think about having a student led conference in the Spring where students need to share their progress with their parent. We want to include students in the process. The conference can't happen if the child is not present in some schools in CT.

Data Team Reports:

Principals will report next month

NEW Standards for Data Teams:

Heather shared that the state changed some of the rules on us but they will incorporate this into their report. She asked if we can evaluate ourselves using the new rubric. It isn't met to be punitive but only as a check in to see where we are.

At next meeting we can collaboratively rate ourselves. We should all review it before next meeting and be ready to rate our team collaboratively.

SRBI Committee Report:

A lengthy discussion took place regarding the need for the DIP to help us make data driven decision making regarding SRBI. The committee will meet on May 27th with Gerald Hairston from SERC to recap the RTP's (reflective team process) that took place at each school and the CIT's (collaborative intervention teams). The committee will discuss the coherence between district initiatives (DIP) and the Collaborative Intervention Teams. The committee will also discuss a future partnership with SERC including PBS training that will begin with an Ansonia team next school year. The team needs to discuss how we as a district are identifying students for intervention. We need to be consistent with this. The next step after that would be to discuss how we will provide the interventions across the district with current staff.

Wrap Up:

DECISIONS:

Curriculum:

- Create a process for evaluating / modifying LA and math curriculum and assessments.
- Build a matrix of all LA and math assessments with:
 - Timeline
 - Category
 - Purpose
- Create a summer schedule to develop LA and math benchmarks.

Instruction:

- Create a process for calibrating and tallying classroom walkthrough data.
- Next Year: DDT will choose monthly/bi-monthly walkthrough focus and tallies of walkthrough data will be reported to DDT bi-monthly.

COMMUNICATION by all administrators to all staff:

- SRBI as the umbrella for all district work, the system's philosophy that all students can learn to high standards and the structures and processes to ensure that that happens.
- CFAs can be used as one indicator to determine a student's report card grade.

PLEASE BRING TO NEXT MEETING FOR SDE MONITORING:

ASSISTANT SUPERINTENDENT:

- **April** Walkthrough Tally for each building focused on:
 - Gradual Release Model
 - Non-fiction Writing
 - Similarities
 - Summarizing and Note-taking

LA COORDINATOR:

- DRA 2 results
- K-8 Performance Tasks
- Sample CFAs

K-8 MATH CONSULTANT:

- K-8 Performance Tasks
- Results of K-8 Cycle Tests for April

PRINCIPALS:

- Data Team Report (the one you prepared for yesterday's meeting)
- End-of-Year School and Instructional Data Team Evaluations written by Data Team Facilitator using the SDE Rubrics
- A Lesson Plan Tally: 1 for each teacher submitted on **April 26, 2010** focused on the implementation of ETS:
 - Non-fiction writing
 - Similarities/Differences
 - Summarizing and Note-taking

The meeting adjourned at: 11:46

The next meeting will be held on: June 10th.